



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Tuesday, January 21, 2020 – 5:30 p.m.
Boardroom – Catholic Education Centre**

Members: Rick Petrella (Chair), Scott Keys, Jagoda Kirilo, Carol Luciani, Mike McDonald, Mark Watson

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|--|---------------|
| 1. Opening Prayer | Rick Petrella |
| 2. Approval of the Agenda | Rick Petrella |
| 3. Approval of the Minutes of June 24, 2019 | Rick Petrella |
| 4. Declarations of Conflict of Interest | Rick Petrella |
| 5. Business Arising from the Minutes | Rick Petrella |
| 6. Information Items: | |
| 6.1 Revised Estimates – 2019-20 | Scott Keys |
| 6.2 2020-21 Budget Plan | Scott Keys |
| 7. Trustee Inquiries | Rick Petrella |
| 8. Move to In-Camera Session | Rick Petrella |
| 9. Report on In-Camera Session | Rick Petrella |
| 10. Next Meeting & Adjournment | |
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Next Meeting: Wednesday, April 22, 2020 – 5:00 pm



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Monday, June 24, 2019 – 6:00 p.m.
Boardroom**

Present: Rick Petrella (Chair), Cliff Casey, Bill Chopp, Scott Keys, Carol Luciani, Mike McDonald, Sara McLellan, Michelle Shypula, Mark Watson

Regrets: Pat Petrella

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Budget Committee approves the agenda of June 24, 2019.

Carried

3. Approval of the Minutes

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Budget Committee approves the Minutes of June 4, 2019.

Carried

4. Declaration of Conflict of Interest:

Trustee Bill Chopp declared a conflict of interest regarding Item #6.1, 2019-20 Operating and Capital Budget, due to the nature of employment of his children with the Board.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items

6.1 2019-20 Operating and Capital Budget

Superintendent Keys presented details of the Operating and Capital Budgets for 2019-20. He noted that proposed budget is balanced, and he reviewed the Board's budget planning assumptions. Student enrolment has increased over initial projections by approximately 111 students, which assisted in offsetting some of the funding reductions. Changes in government policies, which affected student achievement, special education, enrolment projections, staffing and classroom technology provided some challenges and risks for our Board. Mr. Keys provided details regarding revenue sources and changes to grants provided by the Ministry. The Board is awaiting details regarding the new Priorities and Partnership Funds (PPF), which are the old Education Program – Other (EPO) grants. Estimated expenditures include decreases in funds for staff development, a renewed focus on value-added activities, savings in electricity and telephones and increased costs for student transportation. The Capital Budget includes school



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renewal costs, i.e., roofing projects, repaving of parking lots, HVAC upgrades, and the purchase of portable classrooms / portapaks.

Trustee Casey asked for clarification regarding the amount included in the Board's lot levies and Trustee Luciani requested further details regarding specific budget items.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2019-20 Salaries and Benefits Budget, in the amount of \$105,715,832.

Carried

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2019-20 Other Operations Budget, in the amount of \$28,895,412.

Carried

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Budget Committee recommends that Brant Haldimand Norfolk Catholic District School Board approves the 2019-20 Capital Budget, in the amount of \$5,989,866.

7. Trustee Inquiries: Nil.

8. Business of the In-Camera Committee

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Budget Committee moves to an in-camera session.

Carried

9. Report on the In-Camera Session

THAT the Budget Committee approves the business of the In-Camera session.

Trustee Casey declared a conflict of interest in item # 5.1 of the in-camera session and left the room. He did not take part in the consideration or discussion of or vote on any question with relation to this item.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Budget Committee approves the business of the In-Camera Session.

Carried



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

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10. Adjournment

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Budget Committee adjourns the meeting of June 24, 2019.

Carried

Next Meeting: Call of the Chair

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD BUDGET COMMITTEE

Prepared by: Jagoda Kirilo, Manager of Financial Services
Submitted by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Budget Committee
Submitted on: January 21, 2020
Submitted by: Mike MacDonald, Director of Education & Secretary

REVISED ESTIMATES – 2019-20

Public Session

BACKGROUND INFORMATION:

Each year, the Ministry requires school boards to complete revised estimates to address any changes from the original estimates submitted to the Ministry by June 30th (this year the deadline was July 24th) of the prior school year. The Ministry does not require that Revised Estimates be approved by school boards; however, the practice has been to recommend approval by the Board.

DEVELOPMENTS:

The 2019-20 Revised Budget is attached for your information as Appendix A.

Enrolment

September 2019 saw a significant increase in student enrolment from preliminary projections, in both the elementary and secondary panels. As a result, the Board's average daily enrolment (ADE) is expected to increase by 166 students (90 students in elementary and 76 students in secondary). Enrolment is based on the initial count date as of October 31st.

Revenue

Revenues from operating grants are received from the Ministry of Education, largely through the Grants for Student Needs (GSNs) and represents a significant percentage of the Board's total operating revenues.

The Ministry of Education also announced renewed and additional investments in education through the new Priorities and Partnership Funds (PPF), which replaces the previous Education Program – Other funding (EPO). Many PPFs are received throughout the school year and are reflected in the revised estimates.

Revenue is projected to increase by \$659,364. The growth in enrolment contributed to a projected increase in GSN revenue of approximately \$1.4 million. This increase is offset by a decrease in the teacher qualification grid of \$485,000 as a result of teacher movement on the grid. As teachers retire, new teachers are hired and start at the lower end of the grid. The Early Childhood Educator (ECE) qualification has also decreased by approximately \$75,000 as a result of movement on the grid. The transportation allocation has decreased by \$80,000 as result of the 2018-19 surplus in transportation, which is factored into the funding formula.

There was a decrease in operating temporary accommodation revenue of \$40,000 as this was moved to capital with the purchase of new portables. Offsetting the decrease was an increase in revenue of \$112,000 in the priorities and partnership funding, resulting from further PPF announcements made subsequent to the submission of the preliminary estimates.

Expense

Expenses are projected to increase by \$659,364.

Staffing throughout the Board increased by 13.4 full-time equivalency (FTE) and can be attributed to the following:

- 8.0 teachers and 2.0 ECEs were hired as a result of the significant increase in enrolment and to achieve compliance with the Ministry’s class size ratios.
- 2.0 Educational Assistants (EAs) were hired to address higher-than-expected student needs and safety concerns.
- 1.3 clerical staff were added; 1.0 FTE secretary in the superintendent’s office and 0.3 FTE in the Human Resources Department to reflect a previous change not captured at estimates time.
- 1.2 FTE in custodial staff were hired to address specific needs at the following schools: St. Basil Catholic Elementary School, St. Joseph’s School, St. Mary Catholic Learning Centre, St. Patrick’s School (Caledonia) and St. Bernard of Clairvaux School.
- 1.0 FTE Child Youth Worker (CYW) reduction due to an oversight in the preliminary estimates

The total change in staffing resulted in an increase in salary and benefits of approximately \$195,000.

An increase in staff development is projected of \$17,000 and this is directly tied to a priorities and partnership fund.

An increase of \$550,000 in supplies and services primarily resulted from technology needs of \$240,000 related to routine computer refresh for staff. The remaining projected increase results from classroom/program supplies and is associated with funding from a PPF.

Fees and contractual services are projected to increase by \$53,000, primarily related to additional arbitrations being scheduled in the coming months.

Capital

An increase of \$650,000 is projected for new portables. The increase relates to portable replacements at Assumption College School and additional portables at St. Joseph’s School and Holy Family School. Also, mechanical system upgrades (\$1 million) are now planned at a number of schools and are funded using our proceeds of disposition. An increase in school renewal (\$22,000) is funded through the additional GSNs received through the increase in enrolment.

RECOMMENDATIONS:

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approve the Revised Estimates – 2019-20 Operating Expenditure, in the amount of \$135,314,144.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approve the Revised Estimates – 2019-20 Capital Expenditure, in the amount of \$7,662,590.

Brant Haldimand Norfolk Catholic District School Board				
REVENUE REVISED ESTIMATES 2019-2020				
	Budget	Revised Budget	In Year Change	
			\$	%
Pupil Foundation Allocation	53,066,742	53,886,996	820,254	1.5%
School Foundation	8,497,850	8,546,235	48,385	0.6%
Special Education Allocation	16,750,543	16,970,154	219,611	1.3%
Language Allocation	1,838,513	1,842,640	4,127	0.2%
Distant Schools/Small Schools Allocation	4,899	219	(4,680)	-95.5%
Remote & Rural Allocation	1,296,722	1,281,833	(14,889)	-1.1%
Rural & Northern Education Allocation	237,371	237,371	-	0.0%
Learning Opportunity Allocation	1,425,429	1,429,212	3,783	0.3%
Adult & Continuing Education & Summer School	303,908	423,246	119,338	39.3%
Teacher Compensation Allocation	9,284,240	8,945,499	(338,741)	-3.6%
Benefits Trust Funding	1,301,485	1,301,485	-	0.0%
Teacher Job Protection Funding	3,023,819	2,877,597	(146,222)	-4.8%
New Teacher Induction Program (NTIP)	90,809	109,242	18,433	20.3%
ECE Q&E Allocation	645,966	571,193	(74,773)	-11.6%
Restraint Savings	(67,355)	(67,355)	-	0.0%
Transportation Allocation	5,641,361	5,561,323	(80,038)	-1.4%
Administration & Governance Allocation	4,787,451	4,752,995	(34,456)	-0.7%
School Operations Allocations	10,740,227	10,968,921	228,694	2.1%
Community Use of Schools	146,889	146,889	-	0.0%
Declining Enrolment Adjustment	-	-	-	0.0%
Indigenous Education Allocation	338,186	337,904	(282)	-0.1%
Safe and Accepting Schools Allocation	216,840	220,210	3,370	1.6%
Permanent Financing of NPF	146,395	146,395	-	0.0%
Total: OPERATING	119,718,290	120,490,204	771,914	0.6%
Temporary Accommodation	40,000	-	(40,000)	-100.0%
Trustee Association Fee	43,017	43,017	-	0.0%
Debt Charges Allocation -Interest	2,064,110	2,064,110	-	0.0%
Short Term Financing	25,196	20,196	(5,000)	-19.8%
TOTAL LEGISLATIVE GRANT-OPERATING	121,890,613	122,617,527	726,914	0.6%
Capital Allocation				
School Renewal Allocation	1,658,930	1,681,654	22,724	1.4%
School Renewal Allocation to Capital / DCC /Deferred	(812,837)	(835,561)	(22,724)	2.8%
School Renewal Allocation to Deferred	-	-	-	0.0%
TOTAL LEGISLATIVE GRANT-OPERATING(AFTER CAPITAL)	122,736,706	123,463,620	726,914	0.6%
Amortization of DCC	4,827,178	4,656,289	(170,889)	-3.5%
Allocate to Deferred Revenue DCC(re MTA)	(70,000)	(70,000)	-	0.0%
SEA Formula based Funding ((to) fr Deferred)	434,638	287,115	(147,523)	-33.9%
Enveloped Funding (to) fr Deferred	(150,680)	(10,459)	140,221	-93.1%
	127,777,842	128,326,565	548,723	0.4%
OTHER REVENUE				
Tuition fees	1,225,894	1,190,381	(35,513)	-2.9%
Rental Revenue	173,098	174,829	1,731	1.0%
Interest	230,000	230,000	-	0.0%
Miscellaneous Revenue	118,742	117,301	(1,441)	-1.2%
Shared Facilities	357,275	367,705	10,430	2.9%
EDC Fund Revenue (re: Debenture Payment)	44,569	44,569	-	0.0%
<i>Miscellaneous Gov't Grants</i>				
Misc Grants PPF/EFIS	945,623	1,058,143	112,520	11.9%
Deferred Revenue	-	-	-	0.0%
French Monitor Program	25,000	25,000	-	0.0%
Misc	-	-	-	0.0%
Summer Literacy	67,000	67,000	-	0.0%
SCWI / SWAC	80,000	80,000	-	0.0%
Ontario Youth Apprenticeship Program	109,736	132,651	22,915	20.9%
Total Other Revenue	3,376,937	3,487,579	110,641	3.3%
TOTAL REVENUE	131,154,779	131,814,144	659,364	0.5%
School Generated Funds	3,500,000	3,500,000	-	0.0%
NET REVENUE	134,654,779	135,314,144	659,364	0.5%

Brant Haldimand Norfolk Catholic District School Board
EXPENSES REVISED ESTIMATES 2019-2020

	Budget	Revised Estimates	In-Year Change	
			\$	%
<u>Classroom Instruction</u>				
Teachers	65,582,872	65,923,757	340,885	0.5%
Supply Teachers	3,038,343	3,000,640	(37,703)	-1.2%
Educational Assistants	8,513,735	8,468,554	(45,181)	-0.5%
Early Childcare Educators	2,657,032	2,659,487	2,455	0.1%
Classroom Computers	1,748,224	2,152,114	403,890	23.1%
Textbooks & Supplies	2,720,938	2,893,212	172,274	6.3%
Professionals and Paraprofessionals	3,591,816	3,512,612	(79,204)	-2.2%
Library and Guidance	2,012,695	2,044,575	31,880	1.6%
Staff Development	1,018,029	895,491	(122,538)	-12.0%
Departement Heads	237,583	237,583	-	0.0%
School Generated Funds	3,500,000	3,500,000	-	0.0%
Total Classroom Instruction & Learning	94,621,267	95,288,025	666,758	0.7%
<u>School Management</u>				
Principals & Vice Principals	5,504,324	5,555,730	51,406	0.9%
School Office	3,218,030	3,206,043	(11,987)	-0.4%
Co-ordinators and Consultants	1,646,152	1,636,887	(9,265)	-0.6%
Continuing Education	325,655	333,801	8,146	2.5%
Total School Management	10,694,161	10,732,461	38,300	0.4%
<u>Student Transporation</u>	5,439,178	5,439,178	-	0.0%
<u>Administration</u>				
Trustees	125,933	125,933	-	0.0%
Director and Supervisory Officers	944,784	984,684	39,900	4.2%
Board Administration	3,275,141	3,375,520	100,379	3.1%
Total Adminsitration	4,345,858	4,486,137	140,279	3.2%
<u>Pupil Accomodation</u>				
School Operations and Maintenance	11,351,897	11,336,814	(15,083)	-0.1%
School Renewal	846,093	846,093	-	0.0%
Interest of Captial Debt	2,348,283	2,348,283	-	0.0%
Amortization	5,008,042	4,837,153	(170,889)	-3.4%
Total Pupil Accomodation	19,554,315	19,368,343	(185,972)	-1.0%
Total Expenditures	134,654,779	135,314,144	659,365	0.5%

2019-20 Operating and Capital Revised Budget

Budget Committee

January 15, 2020



- Operating Budget Summary
- Enrolment
- Operating Revenues
- Operating Expenditures
- Staff FTE
- Capital Budget
- Board Motions

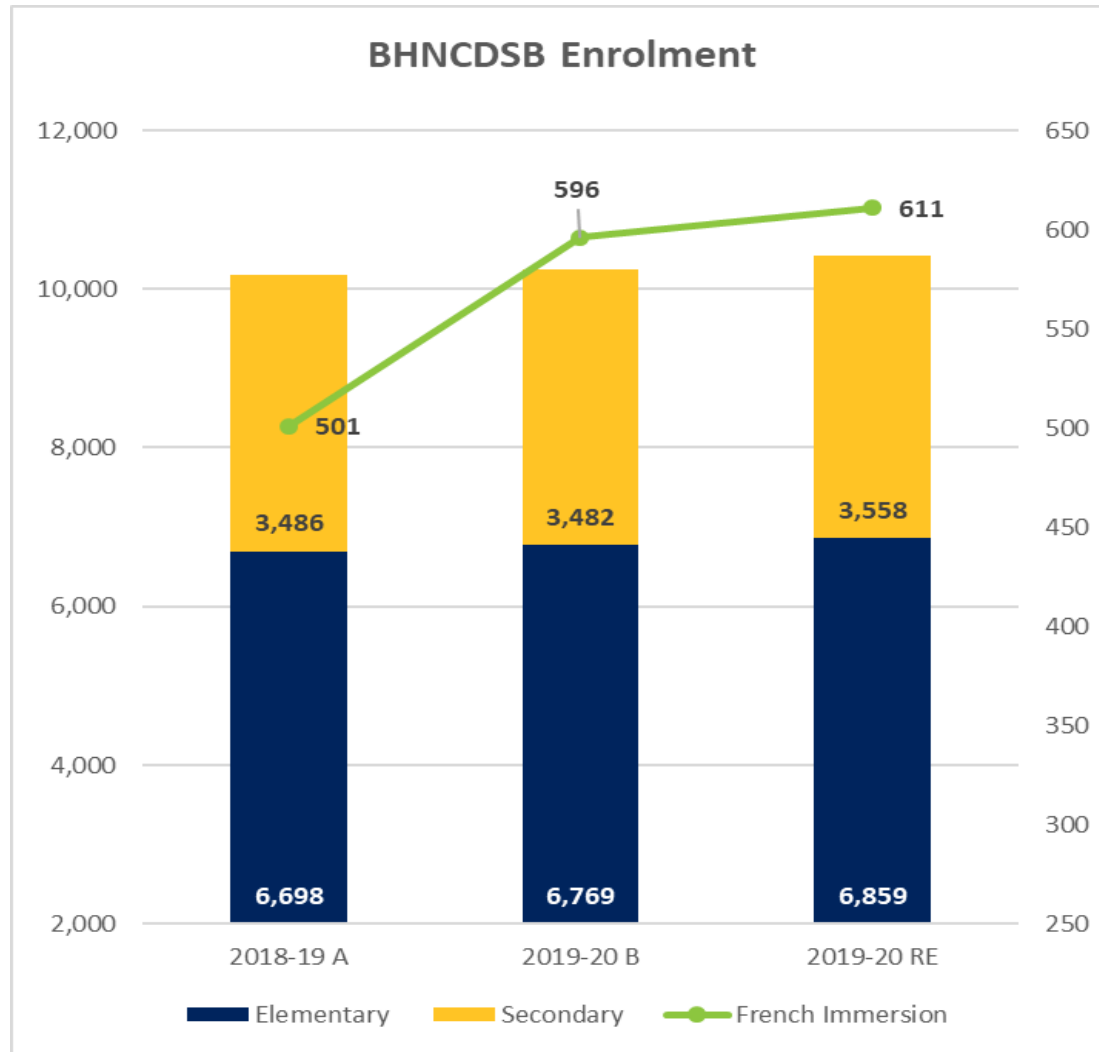


Operating Budget Summary

2019-2020 BHNCDSB Revised Estimates

BHNCDSB Revised Estimates Summary					
Cdn\$	2018/2019 Actual	2019/2020 Budget	2019/2020 Revised Budget	\$ Chg	% Chg
Revenues					
Grants for Student Needs	104,287,408	104,248,471	104,975,385	726,914	0.7%
Local Taxation	19,373,054	18,445,218	18,445,218	-	0.0%
Priorities & Partership Funds	1,235,827	945,623	1,058,143	112,520	11.9%
School Generated Funds	3,713,283	3,500,000	3,500,000	-	0.0%
Other Revenue	7,228,287	7,515,467	7,335,398	(180,069)	-2.4%
Total Revenue	135,837,859	134,654,779	135,314,144	659,365	0.5%
Expenses					
Classroom Instruction & Learning	103,848,497	105,315,428	106,020,486	705,058	0.7%
Pupil Accomodation	17,062,668	17,206,032	17,020,060	(185,972)	-1.1%
Student Transportation	5,296,761	5,439,178	5,439,178	-	0.0%
Capital & Debt	2,388,318	2,348,283	2,348,283	-	0.0%
Board Administration	4,346,639	4,345,858	4,486,137	140,279	3.2%
Total Expenses	132,942,883	134,654,779	135,314,144	659,365	0.5%
Suplus/(Deficit), End of Year	2,894,976	0	-0	(0)	0%

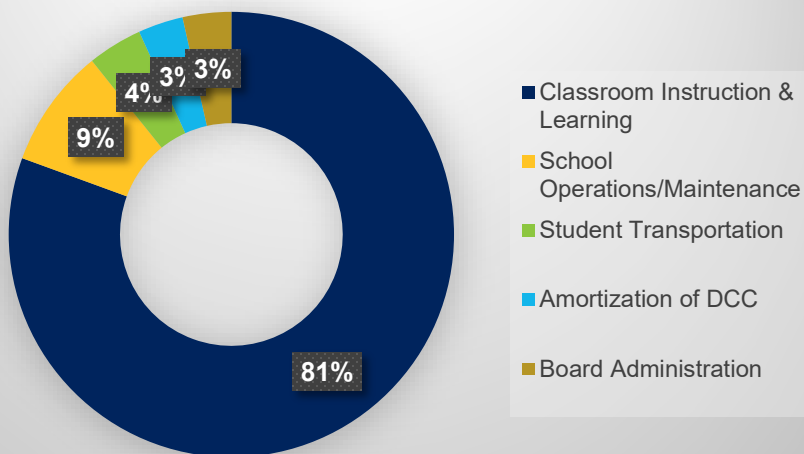




Operating Revenues

Cdn\$	2018/2019 Actual	2019/2020 Budget	2019/2020 Revised Budget	\$ Chg	% Chg
Revenues					
Grants for Student Needs	104,287,408	104,248,471	104,975,385	726,914	0.7%
Local Taxation	19,373,054	18,445,218	18,445,218	0	0.0%
Priorities & Partnership Funds	1,235,827	945,623	1,058,143	112,520	11.9%
Other Revenue	7,228,287	7,515,467	7,335,398	-180,069	-2.4%
School Generated Funds	3,713,283	3,500,000	3,500,000	-	0.0%
Total Revenue	135,837,859	134,654,779	135,314,144	659,364	0.5%

Revenue by Planning Area



Keys Changes to GSN:

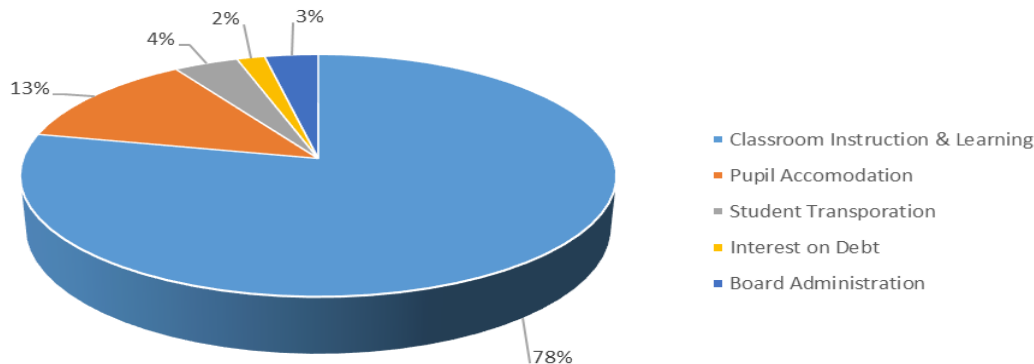
- Increasing projected enrolment
- Teacher qualification and experience allocation
- ECE qualification and experience allocation
- Adult & Continuing Education & Summer School
- Transportation Allocation



Operating Expenditures

Cdn\$	2018/2019 Actual	2019/2020 Budget	2019/2020 Revised Budget	\$ Chg	% Chg
Expense Category					
Salaries & Benefits	103,842,723	105,759,367	105,953,949	194,582	0.2%
Staff Development	334,795	403,700	420,862	17,162	4.3%
Supplies & Services	13,057,847	12,744,803	13,294,640	549,837	4.3%
Interest on Debt	2,484,445	2,437,413	2,437,413	0	0.0%
Rental Expenses	19,255	19,080	19,080	0	0.0%
Fees & Contracted Services	8,340,952	8,243,574	8,297,147	53,573	0.6%
Other Expenses	25,713	38,800	53,900	15,100	38.9%
Amortization	4,837,153	5,008,042	4,837,153	-170,889	-3.4%
Total Expense Category	132,942,883	134,654,779	135,314,144	659,365	0.5%

Expenses by Planning Area



Keys Changes:

- Additional staff FTE
- Continued support for computer technology
- Increase in PPF
- Continued support for programing



Staff FTE

Cdn\$	2019/2020 Budget	2019/2020 Revised Budget	Chg
<u>Classroom Staff</u>			
Teaching	625.5	633.5	8.0
CYCWs	8.0	7.0	(1.0)
EAs	148.0	150.0	2.0
ECEs	49.0	51.0	2.0
Total Classroom Staff	830.5	841.5	11.0
<u>Support Staff</u>			
School Administration	90.6	90.6	(0.0)
Board Administration	28.4	29.7	1.3
Facility Services	89.1	90.3	1.2
Other Support Staff	66.1	66.1	0.0
Total Support Staff	274.2	276.6	2.4
Total Salary & Benefits	1,104.7	1,118.1	13.4



Capital Budget

Cdn\$	2019/2020 Budget	2019/2020 Revised Budget	\$ Chg	
School Renewal				
Local Improvements	812,837	835,561	22,724	2.8%
Greenhouse Gas Reduction	-	-	-	0.0%
School Condition Improvement	2,019,616	2,019,616	-	0.0%
Community Hubs	-	-	-	0.0%
Proceeds of Disposition	-	1,000,000	1,000,000	100.0%
Total School Renewal	2,832,453	3,855,177	1,022,724	36.1%
New Pupil Places				
New Portable Purchases	650,000	1,300,000	650,000	100.0%
Site Purchases	-	-	-	0.0%
Buildings	-	-	-	0.0%
Total New Pupil Places	650,000	1,300,000	650,000	100.0%
Other Tangible Capital	70,000	70,000	-	0.0%
Debt Interest	2,437,413	2,437,413	0	0.0%
Total Captal & Debt	5,989,866	7,662,590	1,672,724	27.9%



REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD BUDGET COMMITTEE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Budget Committee
Submitted on: January 21, 2020
Submitted by: Mike McDonald, Director of Education & Secretary

2020-21 BUDGET PLAN

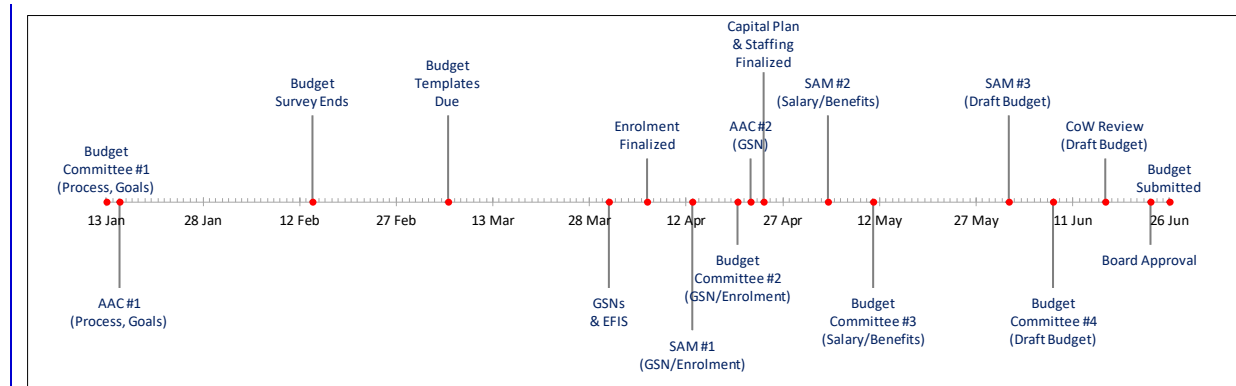
Public Session

BACKGROUND INFORMATION:

Annually and in order for the Board to meet Ministry deadlines for budget submission, staff must clearly plan the timing of the budget development and approval process. Budget planning will commence in January 2020 and conclude with the presentation of the budget to the Budget Committee on June 3, 2020. Administration will request budget approval on June 23, 2020 in order to file the budget within Ministry timelines.

DEVELOPMENTS:

For the 2020-21 budget year, the Board budget development process will follow a similar structure to prior year. The major timelines are proposed below and are subject to the timely release of the Grants for Student Needs (GSNs) by the Ministry of Education.



Timelines:

1. Development and approval of budget consultation survey (January 15, 2020).
2. Public Consultation Survey
 - a. Online questionnaire open January 20 – February 14, 2020.
3. Initial submission from budget holders (March 6, 2020).
4. Budget finalization and presentations:
 - a. Formal budget presentation (Budget Committee – June 10, 2020).
 - b. Budget deliberation period (June 11 – June 23, 2020).
 - c. Budget approval (June 23, 2020).
 - d. Budget submission to the Ministry (June 29, 2020).

RECOMMENDATION:

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approve the 2020-21 Budget Plan Report and Consultation Survey.

2020-21 Budget Process

Budget Committee

January 15, 2020

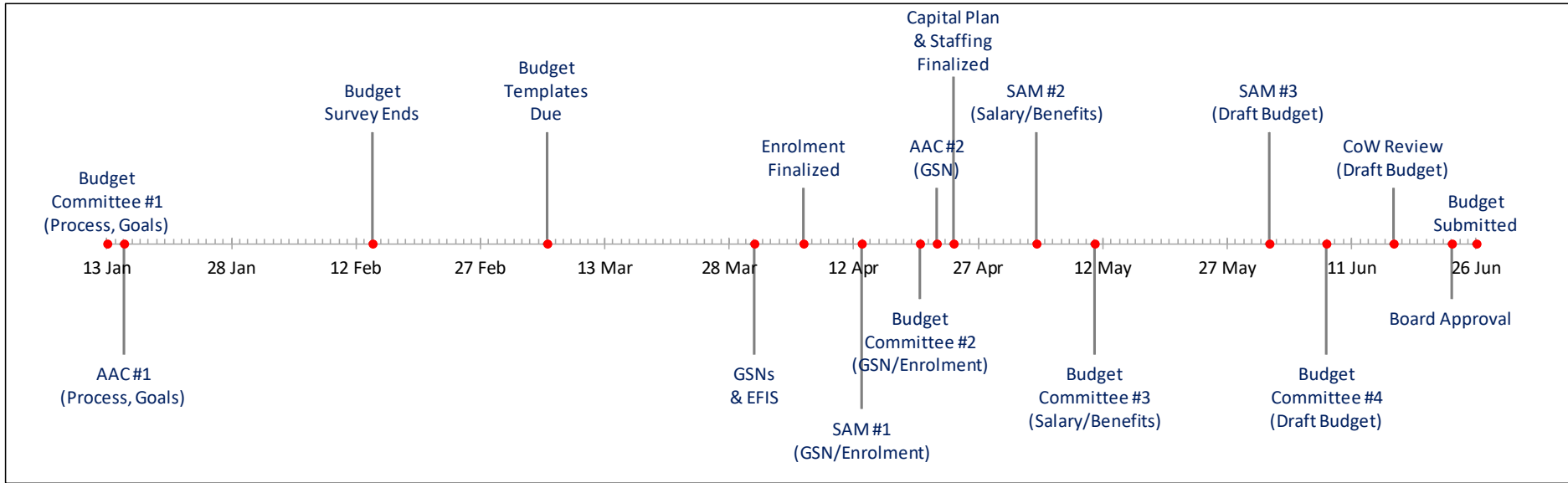


Budget Overview

- Budget Timeline
- Budget Guiding Principles
- Key Budgeting Areas
- What's New for 2020-21
- Goals and Objectives
- Challenges and Risks
- What's Next



Budget Timeline



<u>Key Deliverable</u>	<u>Responsibility</u>	<u>Action</u>	<u>Date</u>
Budget Committee #1	SBO	Motion	Jan 13
Budget Consultation Survey (End)	SBO	Feedback	Feb 14
GSN Announcement/EFIS Released	SBO	Info	Mar 31
Budget Committee #2	SBO	Motion	Apr 20
Budget Committee #3	SBO	Motion	May 11
Budget Committee #4	SBO	Motion	Jun 08
Committee of the Whole Budget Review	SBO	Motion	Jun 16
Board of Trustee Approval	SBO	Approval	Jun 23
Submit Budget to MEDU	SBO	Submit	Jun 26



Budget Guiding Principles

1. The institutional budget is developed annually by means of a **collaborative process**, including consultation with appropriate and relevant internal and external stakeholders.
2. Those with budget responsibility have **meaningful opportunities** to make their budgetary needs known early in the budget planning process and given opportunities for input during the budget development process.
3. The Board's vision/motto, Strategic Plan and goals/objectives will reinforce the budget plan.
4. Actual operating revenue and expenditure amounts are used to prepare the budget to the extent they are known. Where it is necessary to estimate, the practice will be to **underestimate revenues and overestimate expenditures**.
5. The operating budget will recognize revenues and expenditures as they **pertain to the fiscal period** and not defer such recognition to future budgets.
6. The Board will **not commit to an in-year or structural deficit**.
7. The capital assets budget cycle has been aligned to the operational budget cycle.



Student Enrolment

- Main driver for board funding, Average Daily Enrolment (ADE)
- Third party enrolment projections
- Enrolment Committee

Staffing

- Salary and benefits is the largest expenditure of the Board (2018-19 - 78%)
- Class size compliance and collective agreements



Zero Based Budgeting

- Development of central budgets supported by discretionary funds

Budget Consultation

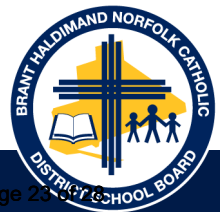
- An opportunity for stakeholders to provide input, feedback, and comments
- [Consultation Survey](#)

Staffing for Compliance

- Class size requirements, 25: to 1 (Year 2)

Central Labour Agreements

- Implementation of new collective agreements (OECTA, OSSTF)





Challenges and Risk

- ❖ Changes to Government and Policy
 - Funding formula, class size compliance, Secondary pathways for all students
- ❖ Teaching and Learning
 - Managing student needs, monitoring “at risk” students
 - Balancing funding received with student needs and Ministry/Board priorities
- ❖ Enrolment Projections
 - Accuracy, fluctuations from estimates
- ❖ Staffing
 - French, supply and support staff, employee replacement costs
 - Central Labour Agreements
- ❖ Classroom Technology
- ❖ Priority and Partnership Funding
 - Not available prior to budget approval



January

- Approval of 2020-2023 Strategic Plan
- Introduction to Zero-Based Budgeting (Central Staff)

February

- Budget Consultation Survey

April

- Update on GSNs and Enrolment

May

- Update on staffing (salaries and benefits)

June

- Draft budget to Budget Committee (recommendation to Board)
- Board Approval



1. What is your relationship with the Board?
 - Parent/Guardian, Staff, Parent/Guardian and Staff, Student, Trustee, Community Partner, Other

2. What resources (i.e., learning materials, textbooks, equipment) do you value most in supporting student teaching and learning and well-being?
 - FDK Resources, Literacy Resources, Music Resources, Numeracy Resources, Physical Fitness Resources, Special Education Resources, Technology-Enabled Learning Resources, Mental Health Resources, Religion and Family Life Education Resources, Other

3. What programs and services do you think are the most helpful to supporting student teaching and learning and well-being?
 - Bullying Awareness Programs, e-Learning (Secondary Schools), Extended French, French Immersion, Extracurricular Activities, Secondary School Alternative Education Programs, Specialty Focus Programs for the Elementary Panel (i.e., Arts, Drama, Music, Sports), STEM (Science, Technology, Engineering, Mathematics), Student Leadership Events and Retreats, Tutoring Programs for Literacy and Numeracy (After School), Religion and Family Life Events and Retreats



Budget Consultation Survey

4. If one-time funding became available, what should the Board's priority be in purchasing materials/resources?
 - Art Supplies, Classroom Supplies, Electronics Learning Resources (i.e., e-books), Musical Instruments, Play or Gym Equipment (i.e., Basketball Nets, Playground Equipment), Technology (Computers, Tablets, etc.), Textbooks, Religion and Family Life Resources, Other

5. Do you have any further comments with respect to the development of the Board's 2020-21 Budget?

